

RCS Small Accounting System

Prerequisites:

None.

Course Content

Accounting and General Ledger

- Chart of Accounts
- Financial Periods
- Budgets
- General Ledger/General Journal

Purchases and Accounts Payable

- Purchase Orders
- Purchase Order Receiving
- Item Purchase History
- Bills
- Accounts Payable

Banking

- Bank Accounts
- Checks
- Check Printing
- Deposits
- Adjustments
- Check Register
- Check Reconciliation

Inventory

- General Inventory Functions
- Inventory Quantity Display and Entry
- Financial Inventory Options
- Advanced Inventory Functions
- Inventory Assemblies Function
- Inventory Style/Color Matrix Function

Sales/Order Entry

Customers

- Customer Information
- Customer Sales/Invoicing
- Customer Pricing Information
- Customer Contact Manager
- Customer Sales History

Company Schedule

Analysis Tools